

ECDL on-line preparation and testing project is developed according to international standards for on-line testing software development, as defined by the ECDL Foundation. Now you can prepare for ECDL certification from your work, home, travel, or any location with the Internet connection.

## Procedure for on-line preparation for ECDL certification has two steps:

- 1. new user registration,
- 2. on-line preparation (testing).

## First step: New user registration

Open the page <u>www.ecdltest.rs</u> in your web browser.



Click on the **English** link in the right upper corner to open English version of the website.

Click on **New user** to open the page for new user registration.

🛛 Home 🛛 About ECDL	O Mission O Benefits O FAQ O Contact	
O Home       O About ECDL         9 ECDL programme       Field         > Modules       Summinian         > How to get ECDL?       Adder         O Testing       Adder         > Account activation       Posta         > Online test       Count         > Forgotten password       Count         Ø Tutorial (pdf 1.2MB)       E-main         Totorial (pdf 1.2MB)       Birth (samminian)         Totorial (pdf 1.2MB)       E-main         Totorial (pdf 1.2MB)       Birth (samminian)         Totorial (pdf 1.2MB)       Birth (samminian)         Test       Birth (samminian)         Pass       Pass	D Mission     D Benefits     D FAQ     D Contact       d marked with * are required.	<ul> <li>NEW USER</li> <li>Please, open your account by filling the form and follow next steps.</li> <li>1. Correct fill data on form.</li> <li>2. On your mail you will receive activation code</li> <li>3. Activate your account Account activation.</li> <li>4. Choose Online test, insert your username and password and test our e-learning system.</li> <li>5. By successfully registration you give 7 free tests (for each ECDL module one test) which you can exercise in a coming 30 days.</li> </ul>
	Save	

Fill in the form, select appropriate **Test centre**, choose username and password, and **Save**. Username and password must have between 6 and 15 characters and cannot contain special characters. If you completed the task successfully you will receive **successful registration** confirmation, as shown in picture below.

		Serbian
	on-line test	Excellent solutions for Internet testing and learning
D Home D About ECDL	🛚 Mission 🛛 Benefits 🗗 FAQ 🗗 Contact	
C ECDL programme		NEW USER
▶ Modules		Please, open your account by filling the form and
> How to get ECDL?		follow next steps.
D Testing	Registration sucessful, your activation code will be sent to e-mail: office@ecdItest.rs If you do not	<ol> <li>Correct fill data on form.</li> <li>On your mail you will receive activation code.</li> </ol>
> New user	receive e-mail with activation code during next 24h, please send us e-mail	3. Activate your account Account activation.
Account activation		<ol> <li>Choose of the test, insert your deemane and password and test our e-learning system.</li> <li>Bus average of the test of test of the test of test</li></ol>
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Forgotten password		exercise in a coming 30 days.
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		(c) 2005 Test Center. All rights reserved.

You will soon receive **activation code** on e-mail that you entered during the registration process. Click on **Account activation** and enter your username and activation code.

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ECDL INTERNET TEST CENT	AR On-	line test				Excellent solutions Internet testing and le	for EEIO
Ø Home	About ECDL	<b>D</b> Mission	O Benefits	🖸 FAQ	Contact		
8 ECDL programme Modules How to get ECDL?	ACCOUNT ACTIV	<b>/ATION</b>	ion code which	you received	on e-mail.		
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<ul> <li>New user</li> <li>Account activation</li> <li>Online test</li> <li>Forgotten password</li> <li>Flash player 9</li> <li>Tutorial (pdf 1.2MB)</li> <li>ECDL</li> </ul>	Activation code		22396-24525 Activate				
						(c) 20	05 Test Center, All rights reserved.

Click the **Activate** button and if you completed the process correctly, link **Click here and proceed** will be shown.

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	D Home	D About ECDL	<b>O</b> Mission	Benefits	🗈 FAQ	Contact			
ECDL programme									
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How to get ECDL2		Enter your user na	me and activa	tion code which	you received	on e-mail.			
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Flash player 9									
V Tutorial (pdf 1.2MB)									
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This is the end of the first step, "new user application".

Before you start the **On-line test** make sure that your PC fulfills **minimum requirements**:

- MS Internet Explorer 6.0 or later
- Flash Player 9 (you can download it from homepage <u>www.ecdltest.rs</u> )
- Adobe Acrobat Reader
- Display resolution 1280 x 800 or higher

## Second step: On-line test

Select On-line test from homepage menu and enter your username and password:

Click here to open new account Click here to activate your account Please enter username and password Username ninami7 Password Login Cancel	Bring quotes           There is no darkness but ignorance. - William Shakespeare -           There is only one thing worse than training employees and losing them, and thats not training them and ke them. - Zig Ziglar -           If someone had told me I would be Pope one day, I would have studied harder. - Rope John Paul I -           Genius without eduction is like silver in the mine. - Benjamin Franklin -           All men by nature desire knowledge. - Aristote
Choose language / Izaberite jezik English   Srpski Minimal requirements for user software and hardware: PC Pentium MS Internet Explorer 6.0 or higher Flash Player 9 (click here for download) Internet apeed min 48kk/s Optimized for a screen resolution of 1024 × 768 pixels	Education is a progressive discovery of our own ignorance. - Will Durant- Knowing is not enough; we must apply. Willing is not enough; we must do. - Johann Wolfgang wor Goethe - I am a part of everything that I have read. - Theodore Rooseveit - An Investment in knowledge pays the best interest. - Benjamin Franklin - Knowledge is power. - Francis Bacon -

When you click on **Login**, you will receive **5 Demo tests** that will introduce you to the concept of ECDL questions and tests. Demo tests can be solved only once during the 15 days period.

ECDL	NTERNET EST CENTAR									
16.02.2013	Exercise	Exams	Administration							Logo
Nina Milenkovic	Tests	Results	Request for tests							
	Exercise tests									
	1.00									
	Num. Module				Test name	Min. points	Max. points	Duration	Expired date	
	329386			c.	Demo Test M1	7	10	15 min	03.03.2013	🎸 Start test
	329388				Demo test M2 Win 7	7	10	30 min	03.03.2013	🎸 Start test
	329387				Demo test M2 Win xp	9	13	20 min	03.03.2013	🎸 Start test
	329389				Demo test M3 Word 2003	7	11	20 min	03.03.2013	🎸 Start test
	329390				Demo test M3 Word 2010	7	10	30 min	03.03.2013	🎸 Start test

New user verification and approvement of appropriate test package will be administered within one working day from account activation.

If you click on **Tests** link you will see the list of available tests. Default account lasts 30 days and allows 5 repetitions for each test.

When you start a test, on introductory page you will receive basic information about the test and info about available buttons. **Help** is by default turned on (after you answer the question you will see the correct answer), but you can turn it off.

Z.2013         Exercise         Exams         Administration           Jenkovic         Tests         Results         Request for	or tests	
Test information		
		Instructions for test environment
<<< Back Help	enabled Start test	Help enabled - after you answer on question and click on Confirm Answer, you will see corre answer.
		Confirm Answer - after you mark your answer please click on this button to confirm it.
Module :		Next - jump to the next question.
Min. points :	7	Skip question - opportunity to skip question.
Max. points :	10	Test break - This button breaks off the test. However, when this test is started again, it will resume on last done question, elapsed time and gain points.
Number of questions : Duration :	10 30 min	Navigation - review of all questions in test (both answered and unanswered) and opportunit to select particular question.
Demo test za Modul 3 - Obrada teksta ima fun	rriju da Vas unozna sa koncentom nitanja i	Explanation - detailed information about topic, covered by the question.
odgovora na testu iz date oblasti. Demo test s rešavanje imate 30 min. Test Vam je na raspo korisničkog naloga i možete ga uraditi jedanpu	a sastoji iz 10 interaktivnih zadataka za čije oganju 15 dana od dana aktivacije Vašeg t.	If you want to try test as exam, then disable help. At the end of test you will see results with correct answers.
U testu se koristi MS Word 2010.		
Na kraju svakog pitanja prikazana je simularija	iednog od tačnih rečenja. Simulacija predstavlja	Disclaimer text
uobičajeni način da se dođe do tačnog rešenja	jeanog oa taenin resenjar omnanacija preastarija	This Automated Test System has been developed by EBC Internet test center and has been approved by ECDL Foundation for use by candidates sitting Demo test M3 Word 2010, Neith
Pogrešni klikovi: Broje se pogrešni klikovi kan pogrešna klika.	lidata na menije i toolbar-ove. Imate pravo na tri	ECDL Foundation nor EBC Internet test center warrants that the candidate will pass this test.
Preskoči pitanje: Svako pitanje u testu se mož režavanje pitanja.	e preskočiti po jedanput i to ukoliko nije započeto	
Za rešavanje ovog testa neophodno je da na ru instalaciju možete preuzeti sa prve strane naše potrebno je da imate <b>Acrobat Reader 10.</b> Naša prilikom rada na sajtu i demo testu.	ičunaru imate instaliran <b>Flash Player 9</b> , čiju g sajta. Za čitanje <b>objašnjenja</b> rešenja zadataka preporuka je da koristite I <b>nternet Explorer</b>	
Želime Vem usečes redi		

The following example shows the concept of questions:

Idention       Skp Test break         Navigation         Idention         Image: Distribution         Image: Distributio	menite veličinu papira na A4.			00:03:36 [6/10] 30 min.		Nina, Milenkovic
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Director: BEN HUR (1959)						
		4	Devide by DILLIAM MOTER BERLEHUR Sama CHARLOW HISTON SIGNALIZON HISTON SIGNALIZON HISTON SIGNALIZON HISTON	Ben Hur is the movie about Nativity of Jesus Heston) is a wealthy merchant in Jerusalem. J Boyd, now a military tubune, arrives as the r Roman garrison. Ben Hur and Messala are hu politics divide them; Messala believes in the while Ben Hur is devoted to his faith and the MOVIE FACTS Country: USA Language: English Duration: 212 min. Genres: Action, Adventure, Drama, History, J	Christ. Prince Judah Ben-Hur (Chadto His childhood friend Messala (Stepher new commanding officer of the appy to reunic after years apart, but glory of Rome and its imperial power, freedom of the Jewish people.	v t

There are several ways to answer the question:

- 1. Multiple choice selection
- Click on a picture (hot spot)
   Interactive Flash simulation

In our on-line training there are two educational components: explanations and simulations. Click on **Explanation** will open pdf document that contains the answer to particular question, as well as information about the referenced topic.

6.Promenite veličinu papira	a na A4.	00:08:34 [6/10] 30 min. Confirm Answer Next Skip	Nina, Milenkovic Test break
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	3.6 Priprema izlaza     3.6.1 Podešavanje     3.6.1 Podešavanje     3.6.1.1 Promeniti orijentaciju doku Promeniti veličinu papira Možete fomatirati izgled strane dokumenta i prilagoditi ga za šta podesiti margine, orjentaciju papira, veličinu itd. Orijentacija strane predstavlja smer u kojem se sadržaj strane (cortrati) položena (drađacape). Orijentaciju strane možete podesti u meniju Page Layout kliknite na komandu Orientation i izati     vijem na predstavlja strane i položena (drađacape). Orijentaciju strane možete podesti u meniju Page Layout kliknite na komandu Orientation i izati     vijem na pod strane i pod stran	menta: uspravno, položeno. mpanje. Pri formatiranju strane možete štampa na papir a dože biti uspravna na jedan od sledich načina: erite odgovarajuću opciju: erite odgovarajuću opciju:	h Ben-Hur (Charlton h Messala (Stephen ficer officer of the rycers apart, but its imperial power, ish people.
	Page: 1 of 1 Words: 0 🧭 Serbian (Latin, Serbia)		1 🕼 🗊 🗮 100% 🕞 – 🖓 🕂

In questions with interactive answer, wrong clicks are counted, and the user is adequately informed. User can have two wrong clicks on menus and toolbars, and on third he must confirm the answer and go to next question. After you click on **Confirm answer** correct answer will be shown.



It is not necessary to go to through questions sequentially, because there is a possibility to skip them. Every question can be skipped once and only if you didn't commence them.



Navigation can also be used in on-line preparation, to give you overview on all test questions (both answered and not answered) and allows you to select the question, or skip more than one question at the time.

7.Ubacite prelom strane (pa	ige break) pre naslova <i>MOVIE FACTS.</i>	00:16:24 [7/10] 30 min. Confirm Answer Next Skip Navigation	Nina, Milenkovic Test break
Explanation	W       Y       Y       Y         File       Home       Inset       Page Lay       Navigation Webpag         Curve Page       Image       Image       Image       Image       Image         Blank Page       Tables       Picture       Cirp       Image       Image	BerHur - Mid od jt Word te Dialog S/Pages/Protected/UserTest/TestIVa S C 7 8 9 10 ered question to jump on that ed question Question Cancel Ca	e Judah Ben-Hur chidhood friend a rate korne e sin the glory of Rome th and the freedom of the
	rager or words o Serbian (Lauri, Serbia)	1	

When you answer all the question or the time runs out, test result will be displayed. Test result contains basic info about candidate, overall test statistics and detailed for each question. Click on **Questions overview** will show you correct answers.

16.02.2013	Exercise	Exams Administ	ration				
na Milenkovic	Tests	Results Re	quest for tests				
	Test results	UVERVIEW					
	Skill car	rd number :	FRC	Date :	16.02.2013		
	Authori	ized tester :	Lbc	Duración .	17.50 min		
	Program	nme :	Syllabus V5.0	Max. points :	10[100%]		
	Softwa	re version :	5. Word Processing	Min. points : Points :	7[70.00%]		
	Test typ	pe :	Exercise				
			You Passed. Now you are ready for	ECDL certification.			
	Niver	Question	You Passed. Now you are ready for	ECDL certification.	<b>é</b> .	Question o	vervie
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When you go through the test, it disappears from the test list and moves to **Results** page. In order to be able to do it again, click on **Repeat test**.

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16.02.2013	Exercise	Exams	Administration							Logout
Nina Milenkovic	Tests	Resul	ts Request for tests							
	Test results o	verview								
	Exercise te	sts Module	Test name	Points	% points	Pass mark	Date	Duration		
	329390		Demo test M3 Word 2010	9	90.00	7	16.02.2013	17.90 min	Test overview	Repeat test

If you can successfully solve on-line preparation tests, you are ready to take the exam. When you pass 4 or 7 exams you are entitled to receive an ECDL certificate.

Our experience shows that more than 90% of candidates who used ECDL on-line preparation pass ECDL exams on the first try!

## **INFO CONTACT**

For all information considering ECDL on-line preparation and testing please contact us directly.

ECDL Internet Test Center office@ecdItest.rs www.ecdItest.rs Tel: 011/26-20-374